

#### INFORMATION CLAUSE

### 1. Personal Data Administrator

The Administrator of the Personal Data is Łubinowe Wzgórze Sp. z o.o with its registered office in Łąki 45A, 24-160 Wąwolnica ("Administrator").

#### 2. Purposes of processing and legal basis for processing

The Administrator also processes your personal data for the purposes indicated below on the basis of a legitimate interest, which is:

- a) to answer your questions sent via the contact form on the website;
- b) sending you a newsletter;
- c) room booking, as well as other services offered by Łubinowe Wzgórze sp. z o.o.;
- d) debt collection, conducting court, arbitration and mediation proceedings;
- e) storage of data for archiving purposes, and to ensure accountability (demonstrating our compliance with legal obligations);
- f) to protect and secure the Administrator's operations and property through recordings of your image recorded by video surveillance equipment (CCTV).

# 3. Necessity of providing personal data / consequences of failure to do so

Providing the Administrator with your personal data is necessary in order to conclude and perform a contract with the Administrator. If for some reason you do not provide this personal data, unfortunately the Administrator will not be able to conclude a contract with you.

## 4. Recipients of data

Your personal data may be transferred to entities cooperating with the Controller to whom the Controller subcontracts personal data processing services, e.g.: the Controller's accounting entities, IT service providers, legal consultants or debt collection companies. We only share personal data with our partners and suppliers to enable them to provide their services to us. The above entities process data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016. (RODO), on the basis of a contract with the Administrator and only in accordance with the Administrator's instructions.

### 5. Period of retention of personal data

Your personal data will be stored for the duration of the contract with you and, after its termination, for the period required by the applicable legislation, including in particular tax, insurance and accounting legislation, or until the statute of limitations for any claims relating to the performance of the contract.

### 6. Your rights in relation to the processing of personal data

You have the following rights in relation to the processing of your personal data:

- a) the right of access to your personal data,
- b) the right to request the rectification of your personal data,
- c) the right to request the erasure of your personal data,
- d) the right to request the restriction of the processing of your personal data,
- e) the right to object to the processing of your data,
- f) the right to withdraw consent to the extent that your data is processed on the basis of consent
- g) the right to portability of your personal data, i.e. the right to receive your personal data from us, in a structured, commonly used IT format suitable for machine reading. You can send this data to another controller or request that we send your data to another controller. However, we will only do this if such a transfer is technically possible. You have the right to data portability only in respect of data that we process on the basis of a contract with you or on the basis of your consent.
- h) You also have the right to lodge a complaint with the supervisory authority dealing with data protection, i.e. the President of the Office for the Protection of Personal Data.

### 7. Contact with the Administrator

For further information about the processing of your personal data or to exercise your rights, please contact the Administrator:

- by e-mail to: recepcja@wioskazdrowia.pl
- by post to the address: Łubinowe Wzgórze Wioska Zdrowia, Łąki 45a, 24-160 Łąki gmina Wąwolnica